

COMUNE DI RIOMAGGIORE

Via Signorini n. 118, 19017 Riomaggiore (SP) - tel. 0187 760219 - fax 0187 920866

email: urp@comune.riomaggiore.sp.it / pec: segreteria@pec-comunediriomaggiore.it

Rev. 0 - 29/10/2020

PUBLIC WORKS AND PROPERTY MAINTENANCE

INFORMATION ON THE PROCESSING OF PERSONAL DATA pursuant to Article 13 of Regulation (EU) 2016/679

DATA CONTROLLER

The Data Controller is the Municipality of Riomaggiore (tax code/VAT no.: 00215200114), with registered office in Riomaggiore (SP), Via Signorini no. 118, telephone: 0187.760219, email: urp@comune.riomaggiore.sp.it, certified email (PEC): segreteria@pec-comunediriomaggiore.it

DATA PROTECTION OFFICER (DPO)

The appointed DPO can be contacted at the following details: Labor Service S.r.l., with registered office in Novara, Via Righi no. 29, telephone: 0321.1814220, email: privacy@labor-service.it, PEC: pec@pec.labor-service.it

PURPOSES AND LEGAL BASES OF PROCESSING

The processing of ordinary personal data and, where applicable, special categories of personal data (Article 9 GDPR) concerning the data subject, carried out electronically and on paper, is aimed at fulfilling obligations provided for by national and European law and at performing an institutional function or carrying out a task in the public interest connected with the exercise of official authority (Articles 6(1)(c) and (e), and 9(2)(g) GDPR, as well as Articles 2-sexies and 2-septies of Legislative Decree 196/2003), for the following purposes:

- Maintenance and safety of the existing municipal building assets (school buildings, public car parks, markets, sports facilities, buildings used as offices, museums, libraries), including related reports.
- Primary and secondary urban development works in the municipal area (road construction, arrangement of areas intended for public green spaces, parks, gardens and sewer systems).
- Awarding of design assignments or works to professionals or companies identified through the procedures provided for by law.
- Expropriations for public utility.
- Administrative management of permits relating to works affecting public roads.

RECIPIENTS OF THE DATA

The personal data processed by the Data Controller are disclosed to: third parties where legal provisions grant such access rights; other public bodies (Municipalities, Province, Region); professionals and companies carrying out activities connected with the services offered by the Authority and, where necessary, appointed as Processors pursuant to Article 28 GDPR; the Soprintendenza; Judicial Authorities.

TRANSFER OF DATA

The Data Controller does not intend to transfer the data subject's personal data to a third country outside the European Union or to an international organisation. Should this become necessary, notice is hereby given that the transfer will take place in compliance with Chapter V of Regulation (EU) 2016/679.

RETENTION PERIOD

The personal data collected are stored in compliance with current legislation and with the provisions relating to administrative documentation and the management of Public Administration archives, with reference to the 2005 Retention Plan for Italian municipalities pursuant to Presidential Decree 445/2000, Legislative Decree 42/2004 and Legislative Decree 82/2005.

NATURE OF DATA PROVISION

The provision of personal data is mandatory in order for the Authority to receive and assess the request submitted or the right exercised. Failing this, it will not be possible to carry out the necessary assessments and therefore to follow up on the request or right exercised.

RIGHTS OF THE DATA SUBJECT

The data subject may exercise any of the following rights at any time:

- Right of access, namely the right to ask the Data Controller for confirmation as to whether or not personal data concerning him or her are being processed, obtaining all the information indicated in Article 15 GDPR (e.g. purposes of processing, categories of personal data processed, etc.).
- Right to rectification, namely the possibility to correct inaccurate data or request that incomplete data be completed (Article 16 GDPR).
- Right to erasure in the cases indicated in Article 17 GDPR.
- Right to restriction of processing where one or more of the circumstances provided for in Article 18 GDPR apply.
- Right to object, at any time, to the processing of personal data concerning him or her where the conditions indicated in Article 21 GDPR apply.

The rights listed above may be exercised by contacting the Data Controller through the contact details indicated above, including by completing the dedicated form made available on the institutional website of the Authority in the Privacy section.

Furthermore, the data subject has the right to lodge a complaint with a supervisory authority:

Italian Data Protection Authority - Garante per la protezione dei dati personali

<https://www.garanteprivacy.it/>